



## BRITISH COLUMBIA IN LINE HOCKEY 2013 SANCTIONING PROCESS



- 1) Download 2013 Inline Hockey Information Package from BCIHA website.
- 2) Read through ALL information carefully.
- 3) Fill out the bottom of this form along with the League Sanctioning Agreement Document and send it to BCIHA by **January 20, 2013.**
- 4) BCIHA will forward the items listed below to the League Manager's address listed on the League Sanctioning Agreement Document.
- 5) Once your league has completed its registrations, send an Excel File of every registered participant as follows:
  - a) A complete list of Players showing 14&under and 15&over totals
  - b) A complete list of Referees with certification level
  - c) List of Coaches

Please send a cheque (payable to BCIHA) along with the above requested information for all players (house and rep) to BCIHA by **MAY 15, 2013.**

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### PLEASE COMPLETE THE FOLLOWING INFORMATION

NUMBER OF RULEBOOKS (\$6.50+gst) \_\_\_\_\_  
NUMBER OF REFEREE PATCHES (\$5.50+gst): \_\_\_\_\_  
NUMBER OF REFEREE WORKBOOKS (\$7.00+gst) \_\_\_\_\_  
NUMBER OF REFEREE WORKBOOK – Update Pkg (\$2.50+gst) \_\_\_\_\_

(NOTE: All Officials require an NIHA patch on their jerseys.)

FORWARD TO:

**BCIHA**  
**100 – 20165 – 91A Avenue**  
**Langley, B.C**  
PHONE: **604 882 1611 x.703**  
FAX: **604 882 1609**  
Email: **drandall77@gmail.com**  
Website: [www.bciha.com](http://www.bciha.com)



# 2013 League Sanctioning Agreement



The information in this document will be used to determine if a league sanction will be granted by British Columbia Inline Hockey Association (BCIHA) to your league. Due to the fact that inline hockey is played in a wide variety of facilities, it is necessary for BCIHA to sanction only those leagues that operate in a safe and organized manner. Please complete the enclosed agreement. If you have any questions or concerns, contact the BC Inline Hockey Association.

## League Sanction Procedures

- ◆ Complete all sections of this agreement
- ◆ League sanctioning agreements should be submitted to British Columbia Inline Hockey Association no later than **MARCH 1st, 2013.**
- ◆ Submit completed sanctioning agreement to the BCIHA office on or before the above mentioned date.
- ◆ Include all additional required information, such as; rental agreements, facility photographs etc.
- ◆ Certificate of Insurance Request Form: Completion of this document with all appropriate signatures and dates will ensure full insurance coverage and benefits with NIHA - Canada. Return this form via Fax, Email or Regular Mail as soon as possible. A certificate of Insurance coverage will then be returned to your league.

## British Columbia Inline Hockey Association Membership Benefits

### *League Players, Coaches & Referees (Annual Membership)*

- ∪ Membership Package
- ∪ Opportunities to participate in BC Cup, BC Provincial Championships, NARCh Championships, State Wars, Team BC, BC Summer Games
- ∪ Sponsored BCIHA and associated members events
- ∪ Referee Certification, Manual, and Rule Book
- ∪ Coaching Certification Clinic in development
- ∪ Access to trained and certified officials
- ∪ Opportunities for player enhancement (Provincial Teams)
- ∪ Opportunities for Coaching and Refereeing Enhancement
- ∪ Full Insurance Coverage
- ∪ Development of Coaching Certification, Manual and Rule Book

### *League Manager (Annual Membership)*

- ∪ Ability to name additional insured to Insured Certificate
- ∪ Access to trained and registered officials
- ∪ Disciplinary and suspension assistance
- ∪ Opportunities to host Provincial Championships and Selection Camps
- ∪ Facility and technical advice
- ∪ Full Insurance Coverage
- ◆ Assistance in local promotion
- ∪ Official Playing Rules Book
- ◆ Web Site development assistance
- ◆ Officials Leadership Seminar

- ◆ League sanctioning covers all scheduled practices and games between registered players on league teams using registered referees throughout the course of the season.
- ◆ League Sanctioning may be voided for all games and practices involving unregistered players and referees
- ◆ Insurance coverage for Leagues, Players, Coaches, and Referees runs from September 1<sup>st</sup>, 2009 to August 31, 2013.
- ◆ All referees must be registered with NIHA - Canada.
- ◆ **Insurance coverage is only in effect if all participants are registered with BCIHA, NIHA - Canada or under NIHA-Canada Non-Member Tournament Fee.**



## LEAGUE INFORMATION

Name of League: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City Province Postal Code

Telephone: Home Business Fax

E-Mail Address: \_\_\_\_\_

### Facilities Information *(Please attach information if additional space is needed)*

Number of Arenas: \_\_\_\_\_ Name(s) of Arena(s): \_\_\_\_\_

Length: \_\_\_\_\_ Width: \_\_\_\_\_ Surface: \_\_\_\_\_

League Start Date: \_\_\_\_\_ League Finish Date: \_\_\_\_\_

Is surface free from holes/cracks? *(explain)*: \_\_\_\_\_

### Facilities Rental Information

Is there a rental contract between your league and the facility for floor time rental? YES NO

If yes, are you responsible only for accidents that may arise as a result of league games or practices? YES NO

Do you require an insurance certificate as proof of insurance to rent the facility? YES NO

Are you contractually obligated to name an additional insured? YES NO

*(If yes, include all additional insured information as needed on the certificate)* \_\_\_\_\_

### Playing Rules Information

Will all games be played in accordance with the Official NIHA-Canada playing rules? YES NO

Will you use only NIHA-Canada certified referees? YES NO

It is understood that all players (House and Rep) and officials will be registered with NIHA-Canada? YES NO

If no, what exceptions are you requesting to be approved? \_\_\_\_\_

*I acknowledge that the information I have provided in this agreement is true to the best of my knowledge. The signature below indicates a contractual agreement between the above league and BC Inline Hockey Association. The above league agrees to have all of its' players, referees and coaches to be registered for the 2013 season. The above league or team and its' executive understand that insurance coverage is only valid after the sanctioning document is complete and the above mentioned terms are agreed to.*

League Administrator: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ (Branch) Date: \_\_\_\_\_

When completed, please return to: BC Inline  
100 – 20165 – 91A Avenue  
Langley, BC V1M 3A2



## BCIHA CODE OF CONDUCT



This Code for Conduct identifies the standard of behavior which is expected of all BCIHA members and participants, which for the purpose of this policy shall include all players, guardians, parents, coaches, officials, volunteers, directors, officers, committee members, conveners, team managers, trainers, administrators and employees involved in BCIHA activities and events.

BCIHA is committed to providing an environment in which all individuals are treated with respect. Members and participants of BCIHA shall conduct themselves at all times in a manner consistent with the values of BCIHA which include fairness, integrity and mutual respect.

During the course of all BCIHA activities and events, members shall avoid behavior which brings BCIHA or the sport of hockey into disrepute, including but not limited to abusive use of alcohol, use of non-medical drugs and use of alcohol by minors.

BCIHA members and participants shall at all times adhere to BCIHA's operational policies and procedures, to rules and regulations governing BCIHA events and activities, and to rules and regulations governing any competitions in which the member participates on behalf of BCIHA.

Members and participants of BCIHA shall not engage in any activity or behavior which interferes with a competition or with any player or team's preparation for a competition, or which endangers the safety of others.

Members of BCIHA shall refrain from comments or behaviors which are disrespectful, offensive, abusive, racist or sexist. In particular, behavior which constitutes harassment or abuse will not be tolerated, and will be dealt with under BCIHA's Harassment policy.

Failure to comply with this Code of Conduct may result in disciplinary action in accordance with the Discipline Policy of BCIHA. Such action may result in the member losing the privileges which come with membership in BCIHA, including the opportunity to participate in BCIHA activities and events, both present and future.



2013 NIHA-CANADA  
INSURANCE SUMMARY



**COMMERCIAL GENERAL LIABILITY INSURANCE**

**TEMPLE POLICY NUMBER: 894-027 P**  
**ECHELON POLICY NUMBER 3500296 P**

- POLICY PERIOD:** Current policy runs from September 1<sup>st</sup> 2009 to September 1<sup>st</sup> 2013
- OBJECT OF INSURANCE:** Comprehensive general liability covering the Insured's legal liabilities to third parties for death, disease, bodily injury, personal injury and/or loss,  
damage or loss of use of property.
- LIMITS OF LIABILITY:** \$5,000,000. each accident or occurrence for Bodily Injury and Personal Injury Liability and Property Damage Liability  
\$5,000,000.annual aggregate separate for products and completed operations.
- DEDUCTIBLE:** \$500.Per occurrence on Bodily Injury / Property Damage  
Tenants Legal Liability and Legal Liability for Damage to hired vehicles
- EXTENSIONS OF COVERAGE:**
- Premises and operations - \$5,000,000
  - Personal and advertising injury liability - \$5,000,000
  - Tenants legal liability (broad form) \$2,000,000
  - Non-owned automobile- \$5,000,000
  - Voluntary Medical payments - \$25,000 / \$2,500 per person
  - Legal liability for damage to hire automobiles - \$25,000 limit
  - Certificate holder added as additional insureds
  - Incidental malpractice
  - World-wide territory

**CLAIMS REPORTING**

Any incident involving bodily injury or property damage must be reported as soon as possible to the NIHA-Canada.

**NOTE**

This document is a summary of the coverage provided only. The actual terms and conditions governing this insurance policy will be found in the master policy filed with the Hockey Canada / NIHA-Canada.



NIHA-CANADA



## REGISTRATION POLICIES AND TIMELINES

**January** – Leagues to receive League Package & CD from NIHA-Canada. This will include a CD of all documents required for the 2013 season, Calendar of Events, information from Sponsors/Suppliers.

**March 1<sup>st</sup>** – Deadline for Leagues to submit League Registration Forms to Provincial Branches.

**March 15<sup>th</sup>** – Deadline for Provincial Branches to submit League Registration Forms to NIHA-Canada. Any new league registering after this date may do so, however, the Provincial Branch will be responsible for collecting and submitting fees to NIHA-Canada.

**April 1<sup>st</sup>** – All Certificates of Insurance to be sent to leagues by NIHA-Canada.

**May 15<sup>th</sup>** – All Registration Lists (Player and Officials) to be submitted to Provincial Branches in accepted format. Any league not complying with this will NOT have insurance coverage from May 15<sup>th</sup> until the day this list has been received by Provincial Branch.

**June 1<sup>st</sup>** – All payment from leagues must be submitted to Provincial Branches. Any league not complying with this will NOT have insurance coverage from June 1<sup>st</sup> until the day this payment has been received by Provincial Branch.

Provincial Registration List to be submitted to NIHA-Canada. Any Branch not complying with this will NOT have insurance coverage from June 1st until the day this list has been received by NIHA-Canada.

**June 15<sup>th</sup>** – Payment from Provincial Branches must be submitted to NIHA-Canada. Any Branch not complying with this will NOT have insurance coverage from June 15<sup>th</sup> until the day this payment has been received by NIHA-Canada.